

To: [Candidate for Correctional Certification]
From: [Employing Agency]
cc: MPCTC Certification Unit
Date: Date
Re: **Compliance with Drug Testing Requirements 12.10.01.22 C(4),(5)**

Effective July 1, 2021, the Correctional Training Commission General Regulations **COMAR 12.10.01** were revised. As a result there is now the following requirement for those applicants who qualify for certification under **Section 12.10.01.22C(3)(a)**, as it relates to prior use of natural cannabis or natural cannabinoids.

Agencies who request certification for these candidates must ensure the following as detailed in COMAR 12.10.01.22C:

(4) An applicant granted certification by the Commission under §C (2) or (3) of this regulation shall agree to complete an annual drug test to be scheduled at the discretion of the employing agency, and in accordance COMAR 17.04.09.04, during the 2 years following the applicant's date of hire.

(5) If certification is granted to an applicant who qualifies under §C (2) or (3) of this regulation, the employing agency shall notify the applicant of the additional minimum drug testing requirement.

The signature of the agency representative below acknowledges that the applicant has been notified of the additional minimum drug testing requirement and will be scheduled at the discretion of the agency as required by COMAR 12.10.01.22C(4) and the signature of the applicant below also acknowledges that they are aware of the requirement.

X

Employee Signature

X

Agency Representative